Remediation Request Form

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_

Class \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Period \_\_\_\_\_\_\_\_\_\_\_\_

Name of assessment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grade on assessment \_\_\_\_\_\_\_\_\_

Current formative assignment grade \_\_\_\_\_\_\_

Did you complete all the formative assignments before the assessment?

Yes \_\_\_\_\_\_ No \_\_\_\_\_\_\_

Describe how you prepared for the original assessment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

When do you want to meet to discuss remediation options? (I can meet during Periods 1, 6, 8, PRIDE block, after school)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*REMEDIATION IS OFFERED AT MY DISCRETION. IT DEPENDS ON YOUR CONSISTENT EFFORT AND ENGAGEMENT IN CLASS\***

**Assessment remediation process described on opposite side of this sheet**

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Assessment Remediation Process

**Purpose**: To use the assessment as a tool *for* learning, not just as a measurement of what you learned.

**Pre-requisites:**

1. Summative Assessments that do not receive a grade of 3.0 (equivalent to 87%) or higher may be remediated (once per assessment)
2. To qualify for remediation, a student must **maintain** **a formative grade of 80%/2.5**
3. Submit a remediation request form (on opposite side of this sheet) within three days of getting your assessment back
4. Meeting with me outside of class to discuss remediation options

**Possible options**: The method(s) you use will be determined in a brief conference with me.

1. Full retake of the original assessment (test/quiz)
2. Test/quiz corrections (for selected response questions) using the correction form on the shelf near my desk. The process for this is described on that form.
3. Re-written constructed responses (short-answers, essay tests)
4. Re-written or revised research essays/projects/presentations based on feedback from me

**Other details**: We will discuss a timeline of when the remediation will take place, but unless otherwise stated, you should complete the process within one week of your conference with me. **Maximum grade for remediation is 3.00 or 87%.**

\*Set up a time to work with me if you are struggling with any part of this process\*

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